



Snuneymuxw

First Nation

www.snuneymuxw.ca

JOB POSTING

Youth Leader

JOB OVERVIEW

Reporting to the Recreation Manager, the Youth Leader is responsible for the operation of the year-round drop-in programs for Snuneymuxw children and youth. The program schedule aims to support healthy child and youth development, including building positive relationships with peers, maintaining an active lifestyle, eating healthy foods, learning about Snuneymuxw culture, developing a positive self-image, developing problem-solving skills, and learning to establish personal boundaries through healthy communication skills. This is a seasonal position.

JOB RESPONSIBILITIES

The Youth Leader is responsible for:

- With input from the children, youth, and the Youth Workers, create program schedules that interest children, youth, and the community.
- Promote the children and youth programs and encourages Snuneymuxw children and youth to participate.
- Pick up and drop off program participants with the Snuneymuxw bus or van.
- Supervise children and youth while they are involved with program activities.
- Uses problem-solving to manage unanticipated situations that may occur during program events.
- Guide and support children and youth to develop respectful communication & problem-solving skills.
- Act as a role model by using positive and respectful communication.
- Support Snuneymuxw cultural activities within the program.
- Supervise the Youth Workers and delegate's tasks to Youth Workers when needed.
- Ensure emergency procedures are in place and that all Youth Workers are aware of them.
- Participate with the Health Centre annual and ongoing operational planning and with special organizational initiatives.
- Apply for funding grants as appropriate.
- Perform other duties as assigned.

JOB REQUIREMENTS

Education:

- Human Services diploma or related education/work experience.
- Valid First Aid, FoodSafe and CPR certificate.
- BC Class 4 Drivers' License.



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Experience:

- Minimum of 1 year of experience working with youth is an asset.

Knowledge, Skills and Abilities:

- Ability to provide safe and appropriate activities for youth.
- Demonstrated ability to develop, implement, and evaluate youth programs.
- Understanding of the Coast Salish culture or willingness to learn.
- Excellent verbal and written communication skills.
- Demonstrated ability to work well within a team; as well as manage a team.
- Ability to manage multiple competing priorities in a busy work environment.
- Excellent problem solving and decision-making skills.
- Ability to build self-esteem in youth.
- Ability to be both compassionate and understanding as well as consistent and fair.
- Possess cultural awareness and sensitivity.
- Ability to relate well to youth, staff, and parents.

SPECIAL REQUIREMENTS

1. Must be able to obtain and maintain a Criminal Records Check
2. Provide proof of valid Covid-19 Vaccine Pass
3. Must provide copies of all professional certificates and designations.
4. Must be able to work effectively in a variety of settings and in a cross/cultural situation and be knowledgeable of the services available in the community.
5. Must demonstrate strong morals and ethics.
6. May be required to work additional hours to meet operational needs when necessary.
7. Must conduct themselves in a friendly, courteous, and professional manner.
8. Must show a positive and helpful attitude and demonstrate to be trustworthy, dependable, and punctual in all workplace activities.
9. Must be able to maintain strict confidentiality in performing duties and demonstrates personal attributes of integrity, respect, trust, honesty, compassion, and accountability.

Willingness Statements:

- You are required to possess and maintain a valid class 4 BC driver's license as well as appropriate insurance for work.
- You are required to provide copies of your certificates and professional designations.
- You are required to work evenings and weekends.
- You may be required to work additional hours, depending on operational demands.
- You are required to lead by example and demonstrating a healthy lifestyle.
- You will be subject to satisfactory reference check and criminal records review.



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- You must adhere to the Snuneymuxw First Nation's policies and procedures, including providing proof of valid Covid-19 Vaccine Pass

Please submit your current resume and cover letter to:

Snuneymuxw First Nation
Attention: Human Resources
668 Centre Street, Nanaimo, BC, V9R 4Z4
or email: HR@snuneymuxw.ca
Fax: 250-753-3492

Deadline Date: October 29, 2025

Please note: Due to funding requirements, this position is limited to applicants of First Nation ancestry. Thank you.

Snuneymuxw Standards

Our values will guide us towards becoming a stronger, more effective organization with a positive and mutually beneficial work environment for everyone.

Achievement	Deliver what matters Ensure clarity of direction and unity of purpose Inspire excellence and strive for outstanding results
Collaboration	Work together to build successful teams and partnerships Be open, inclusive and share knowledge Seek, provide, and act on feedback
Community Commitment	Know our community and put them first Listen to and understand community needs Be responsive, close the loop and deliver on promises
Integrity	Own your actions, successes, and mistakes Act with transparency, honesty, and respect Do what you say you will do
Innovation	Look for ways to improve and create positive change Think broadly and take a wider viewpoint Be responsive to new ideas and opportunities