



Snuneymuxw

First Nation

www.snuneymuxw.ca

JOB POSTING

Maintenance Worker – Summer Seasonal

June – end of August

Pay: \$18.00 - \$25.00 per hour depending on experience

JOB OVERVIEW

Under the direction of the Maintenance Manager, the Maintenance Intern is responsible for providing minor maintenance for housing assets. In this position, you will learn how to conduct maintenance tasks and communicate with tenants.

JOB RESPONSIBILITIES

The Maintenance Worker will be trained and responsible for:

1. Providing minor maintenance tasks for housing assets (such as gutter cleaning, vent cleaning, removal of old appliances, painting, etc.).
2. Delivering housing notices.
3. Conducting drive-by visual assessments of program homes regarding compliance.
4. Ensuring safe walkways for band rentals in the Winter/Summer months (including snow removal and grass cutting).
5. Assisting the infrastructure team as required (i.e. garbage truck, road maintenance, village maintenance).
6. Performing other related duties as assigned.

JOB REQUIREMENTS

Education:

- Currently enrolled or completed high-school diploma

Experience:

- Experience working with the public is an asset.
- Maintenance experience is an asset.

Knowledge, Skills, and Abilities:

- Knowledge of maintenance equipment.
- Ability to organize and prioritize workload.



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- Working knowledge/demonstrated ability to deal effectively with potentially hostile, demanding, confused/frustrated individuals and respond in a calm and tactful manner.
- Ability to interpret, and apply SFN policies, regulations and procedures related to maintenance guidelines.
- Ability to exercise good judgment, show initiative and be proactive.
- High standards of ethics and confidentiality to handle sensitive information.
- Conflict resolution skills are an asset
- Knowledge of Snuneymuxw First Nation's cultural protocols and traditional practices is desirable.
- Ability to communicate in an appropriate manner both verbally and in writing.

Willingness Statements:

- You will be subject to satisfactory reference check and criminal records checks.
- A Minimum Class 7 BC driver's license is required.

Please submit your current resume and cover letter to:

Snuneymuxw First Nation
Attention: Human Resources
668 Centre Street, Nanaimo, BC, V9R 4Z4
or email: HR@snuneymuxw.ca

Deadline Date: June 18, 2025 at 4:00 PM PDT