

# Snuneymuxw News

Informing the people of the Snuneymuxw First Nation about issues that matter

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Snuneymuxw News is published weekly.

Snuneymuxw First Nation, 668 Centre St., Nanaimo, B.C. V9R 4Z4

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**June, 11 2021**



**Coast Salish Employment and Training Society (CSETS)**



**Is accepting application for  
CSETS Senior A.R.M.S Officer**

**Summary:**

The CSETS Sr. ARMS Officer will enter information into the Accountability and Resource Management System (A.R.M.S.) data base. He/she will ensure reporting requirements are followed as per guidelines from funding agency (Service Canada) and to ensure all sub-contracts agreement holders applications adhere to CSETS Employment and Training mandates.

**Role and Responsibilities:**

- To enter information into data base and ensure file uploads are done as required
- To prepare reports monthly, quarterly, annually as required to Board of Directors, Ko'p Thut, H.E.T., and WILNEW Committees
- To monitor projects to ensure program objectives are being met
- To work closely with First Nations Communities, and Friendship Centres to ensure all the Employment and Training Programs are started and completed in timely fashion.

**Job Qualifications**

- Must pass an Enhanced Reliability Criminal Record Check
- Prior experience with Microsoft Access would be an asset
- Minimum of 2 years work experience in data collection, preferably related to employment and training services
- Familiar with Information Technology within an office network environment
- Must work well under pressure, must be able to complete tasks within time deadlines
- Must work well independently
- A post-secondary diploma in the computer sciences, public administration or business disciplines or equivalent experience
- Familiarity with the CSETS regional area; labour market, past/present issues and challenges related to service delivery a distinct asset
- Strong written and verbal communication and presentation skills
- Service experience with one or more of the following constituencies (youth, women, Aboriginals, persons with disabilities, literacy/ESL)

**Please submit, in confidence, your résumé with cover letter, and 3 references  
by: June 25, 2021 by 4:00 p.m.**

Attention: Executive Director  
201-5462 Trans Canada Highway  
Duncan, BC V9L 6W4

Please respond by email c/o: [assistant@csets.com](mailto:assistant@csets.com), by mail, or fax to (250) 746-0189.

*Please note: only those selected for interviews will be contacted.*



5. Obtaining appropriate signatures
6. Ensuring all supplementary requirements are fulfilled i.e. other funding, licenses, WCB, approvals etc.
7. Developing and securing appropriate financial and administrative documents
8. Preparing amendments to contracts when necessary

- Monitors the contractual agreements and supports the activities of the participants to ensure compliance with the program and enhance the potential for success of the program.
- Conducts site visits on a quarterly basis according to the requirements of a monitoring plan to ensure contract compliance
- Ensuring that the various reporting requirements are being satisfied in terms of participant attendance and completion
- Provides quarterly reports to Executive Director, Committees, Finance and CSETS Board of Directors or when required
- Ensure to remain in contact with all First Nations communities and organizations to identify training needs
- Will develop appropriate Contribution agreements for signing between the organization officials and training delivery sponsor groups
- Assists with the development of proposals and negotiates proposals for funding when necessary under the CSETS program guidelines
- When required assists applicants with the development of proposals/applications
- Ensure terms and conditions are known and understood by all parties
- Assisting applicants in assessing human resources requirements, including the development of training plans and where difficulties may encountered, developing appropriate solutions
- Directing applicants to other levels of government/agencies when appropriate
- Negotiating, in conjunction with the applicant, the appropriateness of requesting project funding levels, the number of participants and possible training requirements

**As Required:**

- Develops and implements programs, plans, policies and procedures for recruitment, testing, selection and job placement
- Develops and maintains contacts with First Nations organizations, employment agencies, placement firms and other applicants
- Analyze the employment needs of the unemployed
- Develops and manages at our communities and off site recruitment programs including career fairs
- Prepares and analyzes statistical reports and other data to monitor applicant flow, selection and turnover for compliance legal regulations and with organizational goals and policies
- Consults with management to prepare staffing budgets, projections and employment policies, procedures and practices

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DRIVING PRACTICE

# L2N Driving Practice Program

SFN citizens, youth and adults 16+ years, can receive free driving lessons & driving practice time to earn an "N" class BC Driver's licence. Find out how!

*Registration is on going*

*Contact Chenoa at  
the Wellness Centre*

Funded by the Province of BC,  
Indigenous Skills Training  
and Education Program

**250.754.1300**  
chenoap@snuneymuxw.ca

Snuneymuxw

YO TH



# Medical Device Reprocessing Technician

## 4.5 Month Full Time Certificate Program

Blended format: Online and Nanaimo and Victoria Hospitals,  
Dates from October 4, 2021 – March 25th, 2022\*

\*Subject to revision



Play a critical role in health care and work as a member of a team in a fast-paced environment. This program provides the knowledge and appropriate training in response to the increasing demand for trained medical device reprocessing technicians in BC. Students gain theory and application of principals related to decontamination, sterilization, storage and distribution of equipment in a medical device reprocessing area. Graduates will be prepared to work in a variety of settings from acute care hospitals to veterinary hospitals.

The Medical Device Reprocessing Technician Certificate Program prepares graduates for a number of different job titles, including:

- ~ Central Processing Assistant
- ~ Central Supply Room Aide
- ~ Medical Device Reprocessing Technician
- ~ Central Supply Department Technician
- ~ Equipment Attendant – Operating Room

### Program Content

The program consists of online, classroom instruction and on-site Clinical Advanced Skills.

- MDRT 001: Medical Device Reprocessing Technician: Theory (140 hour): Gain theoretical knowledge required to work as entry-level Medical Device Reprocessing Technicians (MDRTs).
- MDRT 002: Medical Device Reprocessing Technician: Clinical Skills Basics (56 hours): Practice valuable clinical skills in a controlled setting.
- MDRT 003: Medical Device Reprocessing Technician: Clinical/Advanced Skills (344 hours): Integrate your knowledge and skills in a real MDR setting.

### Course Delivery

This program is offered on a full-time basis over 4.5 months. The courses are delivered online, in-person, and on hospital sites.

Flexibility is required, particularly during the clinical/practicum as shifts can be scheduled from 0700 to 1900.



Program End

March 25, 2022

\* Dates are subject to change. \*\* All applications must be submitted and complete with all required documentation. Late applications may be accepted if seats are available.

**Program Fees** Tuition and Fees subject to final approvals

Application Fee: \$42.72

Tuition: \$9,411.75

Student Union & Student Activity Fees: ~ \$500 (approx.)

Criminal Record Check Fee: \$42.25 (subject to change)

Textbooks: There are no textbooks for this program

***This program is full time - therefore it is eligible for student loans.***

**Graduation Requirements**

A minimum of 75% is required in MDRT 001 and MDRT 002 in order to participate in MDRT 003.

To be eligible for the Certificate of Program Completion, the student must successfully complete all courses. A minimum of 75% is required to pass each course.

Students are required to attend all scheduled classes, labs, and practicum experiences. Students who do not meet the attendance requirement may not qualify to receive the Program Certificate.

**How to Apply** APPLY ONLINE at <https://apply.educationplannerbc.ca> or use a paper application for admission. An application fee is required.

**Contact Information**

Deirdre Godwin, Program Assistant,  
Professional Development and Training (H&HS)  
Email: [pdt.hhs@viu.ca](mailto:pdt.hhs@viu.ca)



Snuneymuxw Natural Resources/Fisheries Department

Dual Identification Sonar ( DIDSON )

DFO has installed the Didson earlier this year (February- July) with the focus to identify the timing of Snuneymuxw River Spring Run Chinook and in the Fall for Chum (October-November) by way of sonar and new underwater video cameras in two locations (site one) is under the Duke point overpass and the near the Bore Hole (upper Snuneymuxw River). We have Chantelle Johnny reviewing data for the Nation.



**Our fish are sacred.**



### Garbage & Recycling

Recycling pickup                      Wednesday  
Garbage pickup                        Thursday

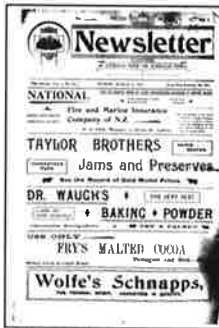
Please have your garbage and recycling out by 8:00 am on the day of the service

**Please remember that All recyclables MUST be in a clear plastic bag or in a bin. The recycling depot does not accept anything in a dark garbage bag.**

Are you interested in signing up to be on the list for delivering the Snuneymuxw News? .....

If so please call the Main office at 250-740-2300 and ask for your name

to be added to the list of people who deliver the SFN Newsletter.



### COVID19

### Emergency re- sponse contact

### Samara Aitken

### # 1-613-218-9553

Visit [www.snuneymuxw.ca](http://www.snuneymuxw.ca) for more info!

### SFN MEMBERS—

### PLEASE UPDATE YOUR CONTACT INFORMATION

Please call the office at: 250-740-2300 or email: [mail@snuneymuxw.ca](mailto:mail@snuneymuxw.ca)

Please provide your latest contact information including address, contact numbers, email and any other updated information.

*Thank you for your help!*

### Handy Numbers

SFN Office: 250-740-2300

Chief Administrative operator -  
Joan Brown: 250-740-2300

Emmy Manson 250-740-2337

Health Centre: 250-740-2337

QQS School: 250-754-3033

Daycare: 250-740-2348

Woodbank wellness 250-754-1300

Longhouse Kitchen: 250-323-0406

Tuytaxun Store: 250-753-4214

Newcastle Island: 250-754-7893

\* NCI closed for the season

SFN Rec Centre: 250-741-0158

RCMP/non-emergency: 250-754-2345

### HEALTH CLINIC & EMERGENCY

**Marina 250-668-5244**

[marinaw@snuneymuxw.ca](mailto:marinaw@snuneymuxw.ca)

**Emmy 778-971-0715**

[emmym@snuneymuxw.ca](mailto:emmym@snuneymuxw.ca)

**Cheryl Mooney 250-668-2644**

[cherylm@snuneymuxw.ca](mailto:cherylm@snuneymuxw.ca)

**Connie Paul 250-713-9937**

[conniep@snuneymuxw.ca](mailto:conniep@snuneymuxw.ca)

**Regan 250-616-3582**

[regans@snuneymuxw.ca](mailto:regans@snuneymuxw.ca)

### Housing

**Ashley 250-619—0137**

[ashleyw@snuneymuxw.ca](mailto:ashleyw@snuneymuxw.ca)

Check out the latest Nation job postings:

[www.snuneymuxw.ca/jobs](http://www.snuneymuxw.ca/jobs)

[www.facebook.com/](http://www.facebook.com/)

SnuneymuxwFirstNation