

Employment App: Regional Coordinator – Northeast

Welcome to the online application for the following employment opportunity with the Indigenous Sport, Physical Activity & Recreation Council (I·SPARC):

Regional Sport and Physical Activity Coordinator – Northeast Region

The mission of I·SPARC is to improve the health outcomes of Indigenous people across British Columbia by supporting and encouraging physically active communities. The programs delivered by I·SPARC are designed to build capacity and increase access to sport, recreation and physical activity in First Nations, Aboriginal Friendship Centres, Métis Chartered Communities, schools and other delivery agencies throughout the province.

This intake of applications closes at midnight on Sunday, November 1, 2020.

GENERAL DESCRIPTION

I·SPARC is seeking a candidate to fill the following full-time staff vacancy: Sport and Physical Activity Coordinator for the Northeast Region. Reporting to the Manager, Sport Development & Community Engagement and working closely with the Regional Lead and Coordinating Group of their respective Regional Committee, the primary role of the Regional Coordinator is to engage communities, partners, groups in the design and delivery of community-based, culturally relevant sport, recreation and physical activity programs for Indigenous people throughout the Region. The ideal candidate will possess an extensive background in the areas of sport, recreation and physical activity and have established networks/connections among Indigenous communities and organizations within the Region. Successful applicant will be required to reside in the region (region map available at <http://isparc.ca>.)

COMPETENCIES AND REQUIREMENTS

- Post-secondary degree/certificate
- Applied knowledge of Indigenous community issues
- Work experience in the field of sport, recreation, and physical activity
- Event and project management experience
- Strong verbal, written communication and presentation skills
- Exceptional organizational skills with a proficiency in Microsoft applications (Word, PowerPoint and Excel)
- Demonstrated ability to work independently with limited supervision
- Able to travel throughout the region to promote and support the delivery of programs (requiring a flexible work schedule and a valid driver's license)
- Successful completion of criminal record and vulnerable sector checks

ADDITIONAL INFORMATION

Term: Full-time employment contingent on annual funding

Salary: \$46,000 – \$50,000 pro-rated annually (based on a 35 hour work week) which includes a comprehensive health benefit package

Location: Office space will be established in a central location within the Region.

TO APPLY

Please complete the form below, and upload a COVER LETTER, RESUME, and THREE REFERENCES (name and contact info) in the fields provided no later than midnight, Sunday, November 1, 2020. Address your cover letter to attention

of Michelle Webster, Manager, Sport Development & Community Engagement.

All applications are appreciated. However, only those selected for further consideration will be contacted.

Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.

APPLICANT INFORMATION

I am applying for the position of: * Regional Coordinator – Northeast Region

Name *
First Last

Email Address *

Address *

City, Province *

Postal Code *

Phone Number * - -
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Do you self-identify as First Nations, Métis or Inuit?

FILE UPLOAD(S)

Please upload your cover letter, resume, references here. You may upload all three items in a single file if you wish, or, upload each item separately.

Attach a File *

Attach a File

Attach a File